



CITY OF BROWNSVILLE
PURCHASING & CONTRACT SERVICES DEPARTMENT

**REQUEST FOR PROPOSALS
FOR THIRD PARTY SOFTWARE
IMPLEMENTATION FOR BILLING,
COLLECTIONS AND ELECTRONIC PATIENT
CARE (ePCR) FOR THE EMERGENCY
MEDICAL SERVICES DIVISION OF THE
BROWNSVILLE FIRE DEPARTMENT**

PROPOSAL # PTB-10-1210

**PRE-PROPOSAL MEETING: April 8, 2010
PRE-PROPOSAL TIME: 10:00 a.m.**

**PROPOSAL DUE DATE: April 16, 2010
PROPOSAL DUE TIME: 4:00 P.M.**



REQUEST FOR PROPOSALS FOR PURCHASE OF THIRD PARTY SOFTWARE IMPLEMENTATION FOR BILLING, COLLECTION AND ELETRONIC PATIENT CARE REPORTING (ePCR) FOR THE EMERGENCY MEDICAL SERVICES DIVISION OF THE BROWNSVILLE FIRE DEPARTMENT
RFP # PTB-10-1210

Acknowledgment of Receipt

Please submit this page upon receipt.

For any clarifications, please contact Mr. Roberto C. Luna, Jr., Purchasing Director, at the City of Brownsville Purchasing & Contract Services Department at (956) 548-6087 or e-mail: purchasing@cob.us.

Please fax or mail this page upon receipt of R.F.P. package no later than April 9, 2010 before 4:00 p.m. CST.

Fax: (956) 546-2711

If you are unable to respond on this item, kindly indicate your reason for “**Not Responding**” below and fax back. This will insure you remain active on our vendor list.

Date: _____

Yes, I will be able to submit a Proposal.

No, I will not be able to submit a Proposal for the following reason:

Name: _____

Company: _____

Phone #: _____ Fax #: _____

E-mail address: _____

PLEASE NOTE:

Please take a moment to register your Company with the City of Brownsville Purchasing Department or update your registration on our new form at the following web site address: <http://www.cob.us/purchasing/>



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RFP # PTB-10-1210

SECTION I – SUBMISSION REQUIREMENTS

1. SUBMISSION OF PROPOSALS:

One (1) original (marked original), four (4) copies, and one (1) electronic version (Acrobat PDF format only) of the proposal are to be submitted. Once submitted, proposals become the property of City. Proposals must be signed by a duly authorized official of the Firm's/Contractor's organization. Proposals are due at 4:00 PM on April 16, 2010 in a sealed envelope and addressed to:

(Do not send proposals by registered or certified mail.)

Roberto C. Luna, Jr., Purchasing Director
Purchasing & Contract Services Department
City of Brownsville
City Hall 1001 E. Elizabeth St., First Floor, Suite 101
P. O. Box 911 - Brownsville, TX, 78520

Mark Envelope & on the Outside of any carrier's box/envelope:

REQUEST FOR PROPOSALS
FOR THIRD PARTY SOFTWARE IMPLEMENTATION FOR BILLING,
COLLECTIONS AND ELECTRONIC PATIENT CARE (ePCR) FOR THE
EMERGENCY MEDICAL SERVICES DIVISION OF THE BROWNSVILLE
FIRE DEPARTMENT

RFP # PTB-10-1210

Proposal Due Date: April 16, 2010

Proposal Due Time: 4:00 PM

- A. Telegraphic proposals will not be considered.
- B. Proposals may not be withdrawn after the opening.
- C. The forms of proposals are outlined under the following section.

The City of Brownsville reserves the right to reject any and all proposals.

2. SUBMISSION OF REQUESTS FOR CLARIFICATIONS OR CHANGES:

All requests for approved equals, proposal modifications or clarifications must be received in writing, no later than, April 9, 2010, at 4:00 PM, Central Time, to Mr. Roberto Luna, Jr., Purchasing Director, City of Brownsville, City Hall 1001 E. Elizabeth St., First Floor, Suite 101, Brownsville, Texas, 78520. Fax requests will be accepted on or before this deadline at 956/546-2711, or e-mail at purchasing@cob.us. Written responses to all requests will be postmarked at least five (5) calendar days prior to proposal opening. Any responders wanting these responses to be returned by one-day



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"overnight" mail should provide a completed "air bill", or other pre-paid postage envelope, showing the respondent's account number with the overnight express company.

3. TAXES:

The City of Brownsville is **exempt** from Texas State sales tax and federal excise taxes, and will issue exemption certificates upon request.

4. PROPOSAL REJECTION:

The City reserves the right to reject any or all proposals. It further reserves the right to waive technicalities and formalities, as well as to accept in whole or in part such proposal(s) where it deems it advisable in protection of the best interests of the City.

5. SINGLE PROPOSAL:

In the event a single proposal is received, the City will, at its option, conduct a price and/or cost analysis of the proposal and negotiate the award, or reject the proposal and re-advertise. A price analysis would be performed by comparing price quotations submitted on other current quotations, current price lists, or other established or competitive prices.

6. PROFESSIONAL LIABILITY:

In connection with the provisions of the Firm's obligation, the Firm shall indemnify and hold City of Brownsville and its employees harmless for any and all claims, lawsuits, legal expenses, and any other costs related to the performance or non-performance of this Agreement.

7. INSURANCE:

- During the term of the Agreement, the Contractor shall procure and keep in force the following insurances:
- Worker's Compensation Insurance protection all of its employees.
- General Liability and Property Damage Insurance, with limits, ONE MILLION DOLLARS (\$1,000,000).
- Agrees to name City of Brownsville – officials, officers, agents and employees as additional insured in said policy, and shall give the City at least thirty (30) days notice of any material change in or cancellation or non-renewal of such policies.

Shall provide the City, with either copies of these policies, or alternatively, Certificates of Insurance, to confirm such coverage.



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8. PERSONNEL

The work is to be performed by competent and qualified personnel. Firms shall have at least one principal designated as an authorized firm's representative.

9. **BASIS OF PROPOSAL AWARD** – The contract will be awarded to the responsible and responsive Responder meeting the specifications and having the lowest possible (negotiated) unit price of the proposal, consistent with the quality needed for effective use. All prices quoted will be firm. Award to successful Responder will be made by Commission action. The City of Brownsville ordinance that requires for all contractor to pay wages of the greater of \$8.50 per hour.

10. DEVIATION FROM SPECIFICATIONS

The firm shall include in their proposal a statement that their proposal meets all the provisions of these specifications. If the proposal does not meet the specifications or includes alternatives or variations to the specifications, these differences shall be clearly stated in all respects.

11. PREPARATION COSTS

The City will not be liable for any costs associated with the preparation, transmittal or presentation of any proposals or material submitted in response to the RFP.

12. INDEMNITY PROVISION

Contractor will indemnify and hold harmless the City its officers, employees, and representatives from and against all liability for any and all claims, suits, demands, or actions arising from or based upon any acts on the part of Contractor, its agents, representatives, or employees which may arise out of or result from Contractor's operations under this contract, regardless of whether such injuries death or damages are caused in whole or in part by the negligence of the City. It is the expressed intention of the parties hereto that the indemnity provided for in this contract is indemnity by Contractor to indemnify and protect the City from the consequences of the City own negligence, whether the negligence in the sole or concurring cause of the injury, death or damage.

This indemnity provision extends to any and all such claims, suites, demands or actions regardless of the type of relief sought thereby and whether such relief is in the form of damages, judgments, costs, reasonable attorney fees and expenses. This indemnity provision shall apply regardless of the nature of the injury or harm alleged and whether such claims are alleged at common law, statutory or constitutional. This indemnity provision, shall apply whether the basis for the claim, suit or demand be attributable in whole or in part to the Contractor, or any of its agents, representatives, or employees.



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RFP # PTB-10-1210

13. CITY OF BROWNSVILLE RESPONSIBILITES:

The proposal must detail what information is required from the City of Brownsville in support of the lien processes services.

14. SPECIAL CONDITIONS

Comply with these special conditions.

If at any time the services awarded to this contractor fail to meet the scope of work/services as included herein, as determined by the Brownsville Fire Department, successful Responder shall be in breach of contract.

Responders are advised that all City contracts are subject to all legal requirements provided for in the City charter and or City ordinances and State and Federal statutes.

Proposals not submitted on these forms will not be considered.

The City of Brownsville by receipt of proposals and/or execution of a contract with the successful respondent does not guarantee any minimum purchase of the items proposed upon. If a minimum quantity is specified in the proposal, it shall be the minimum amount of purchase for each purchase order.

No City employee or elected official of the City of Brownsville shall have a financial interest, direct or indirect, in any contract with the City or shall be financially interested directly or indirectly, in the sale to the City of any materials, supplies or services.

Proposer must remain in full compliance with Article 5, Administrative Provisions, Sub-Section 4, Qualifications of the City of Brownsville City Charter:

“The mayor, commissioners, and other officers and employees shall not hold any other public office of emolument and shall not be interested in the profits or emoluments of any contracts, job, work, or service for the municipality, or interested in the sale to the city of any supplies, equipment, material, or articles purchased.”

For more information please review the full text at:

http://citysecretary.cob.us/article_v.asp



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RFP # PTB-10-1210

QUESTIONS REGARDING PROPOSAL

Questions regarding proposal should be addressed to:

Roberto C. Luna, Jr.

Purchasing Director

1001 E. Elizabeth, 1st Floor, Suite # 101

Brownsville, Texas 78520

Phone: 956-548-6087

Fax: 956-546-2711

Email: roberto@cob.us

15. NON-APPROPRIATION CLAUSE

Notwithstanding any provisions of this agreement, the parties agree that the services are payable by city from appropriations, grants, and monies from the General Fund and other sources. In the event sufficient appropriation, grants, and monies are not made available to City to pay these services for any fiscal year, this Agreement shall terminate without further obligation of City. In such event, the City Manager of City shall certify to contractor that sufficient funds have not been made available to City to meet the obligations of this Agreement; such certification shall be conclusive upon parties.

16. AUDIT

The City of Brownsville reserves the right to audit the vendor for Certificate of Occupancy, books and records relating to the performance of this contract. The City of Brownsville, at its own expense, shall have the right at all reasonable times during normal business hours and upon at least twenty-four (24) hours' advance notice, to audit, to examine, and to make copies of or extracts from the books of account and records maintained by the vendor(s) with respect to the Supply/Service and/or Purchase Contract.



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RFP # PTB-10-1210

PRE-PROPOSAL MEETING:

LOCATION: City of Brownsville
Purchasing & Contract Services Department Conference room
Located at City Hall
1st Floor, Suite # 101, Brownsville, Texas 78520

DATE & TIME: April 8, 2010 at 10:00 A.M.

Contract requirements will be reviewed at this time.

PROPOSALS MUST BE SUBMITTED PRIOR TO: April 16, 2010 at 4:00 P.M.

TO: City of Brownsville
Purchasing & Contract Services Department
City Hall 1001 E. Elizabeth St., 1st Floor, Suite # 101
P. O. Box 911
Brownsville, Texas 78522-0911

Mark sealed PROPOSAL envelope on outside:

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RFP # PTB-10-1210

Single Proposal:

In the event a single proposal is received, the City will, at its option, conduct a price and/or cost analysis of the proposal and negotiate the award, or reject the proposal and re-advertise. Comparing price quotations submitted on other current quotations, current price lists, or other established or competitive prices would perform a price analysis.

Incurring Costs

All costs incurred in the preparation and submission of proposal will be borne by the Respondent.

Economy of Preparation

Proposal documents must be prepared simply and economically, and provide a straightforward, concise delineation of capabilities proposed to satisfy the requirements of the RFP. Unnecessarily elaborate brochures or other presentations are not required.



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RFP # PTB-10-1210

Completeness and clarity of content must be emphasized. All brochures, presentations and items submitted in support of proposals will become part of the Contract.

Modification or Withdrawal of Proposals

Proposals may be modified or withdrawn in person by written notice received at any time prior to the closing date and time specified. Proposals may be withdrawn in person by an authorized representative of the Respondent.

Solicitation of Amendments

In the event an amendment to this RFP is issued, all solicitation terms and conditions will remain in effect unless specifically changed by the amendment. Respondents must remit an acknowledgment of receipt of such amendment(s) to the place designated. The acknowledgment must be remitted prior to the hour and date specified for receipt of proposals in the amended RFP.

RESPONDENTS WHO DO NOT ACKNOWLEDGE RECEIPT OF RFP AMENDMENTS IN A TIMELY MANNER BY ONE OF THE FOLLOWING METHODS WILL BE ELIMINATED FROM FURTHER CONSIDERATION:

- a. Returning one signed copy of the amendment.
- b. Acknowledging receipt of the amendment on at least one signed copy of the submitted proposal.
- c. Submitting a signed letter which acknowledges the amendment(s) and refers to the RFP and amendment number(s).

If a Respondent desires to change a proposal that already has been submitted, the change may be made by a signed letter that refers to the RFP and amendment number(s). The letter must be received at the designated place, prior to the hour and date specified for receipt of proposals in the amended RFP.

ALL SIGNATURES ON PROPOSALS, AMENDMENTS, OR RELATED CORRESPONDENCE MUST BE BY PERSONS WHO ARE AUTHORIZED TO CONTRACTUALLY BIND THE RESPONDENT.



GENERAL INTENT, REQUIREMENTS AND CONDITIONS

The City of Brownsville, hereinafter referred to as “**the City**”, is soliciting/seeking proposals from qualified firms, to provide, install, and support a fully integrated software for billing, collection and electronic care reporting (ePRC) that will serve the Brownsville Emergency Medical Services Division of the Brownsville Fire Department. The selected vendor will provide the City with a comprehensive software demonstration (if necessary). This software shall provide all of the functionalities necessary to improve the effectiveness of billing, collection and electronic care reporting (ePRC) for the Brownsville Emergency Medical Services Division of the Brownsville Fire Department.

This Request for Proposal (RFP) scope is to select a vendor to provide the City with:

- A fully integrated turnkey system
- A system with a proven track record
- A highly reliable and maintainable system
- A user friendly system (easy to operate)
- A long-term useful life
- A timely implementation
- A vendor with a proven track record
- A vendor committed to support future federal, state, and local requirements
- On-site installation and training
- Competitive prices

The City appreciates the Proposer’s expertise and capabilities and does not intend to write a detailed specification to address every feature and component of the billing, collection and electronic patient care reporting services. However, various minimum requirements are outlined in this document. The intent of this Request for Proposal (RFP) is to allow vendors to provide the City with the best solution (software implementation solution) given the requirements set forth by the City. This approach enables the City to take advantage of the most advanced software program available in the billing and collection market while allowing fair evaluation of all responses and remain within standard purchasing procedures established by the City.

Offerors shall use the prescribed format outlined in this RFP to clearly describe their proposal. The City reserves the right to eliminate from further consideration any response that is deemed to be unresponsive to this RFP. The intent of the City is that all responses follow the same format in order to evaluate each response fairly. Proposals will be evaluated based on the material and substantiating evidence presented in the proposal and not on the basis of what could be inferred.

Begin each section and subsection described herein on a separate page. Number the pages in each section consecutively. Each page shall have the name of the Offeror indicated clearly at the upper right corner. To assure consistency, proposals must conform to the following format:



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RFP # PTB-10-1210

A. Table of Contents

Responses shall include a table of contents properly indicating the section and page numbers of the information included.

B. Introduction

Responses shall include a summary of the Offeror's understanding of the City's needs and objectives and the Offeror's unique qualifications and services.

C. References

The Offeror shall include **five (5)** municipal/governmental references for which the Offeror has provided EMS billing, collection, and patient reporting services. References shall include the agency's name, address, telephone number, and current contact person for each reference. References must be documented on the attached forms. References for projects where the responding firm was the prime contractor are preferred.

D. Cost Element

The Offeror shall itemize all costs associated with a turnkey project to determine the lowest overall cost, which should include commission and/or fees, proposed to the City. Offeror shall propose one price for all services requested in this Request for Proposal.

Vendors must list in detail all costs associated with supplying the proposed system. These include, but are not limited to, the following:

- Application software license fees
- Application modification fees
- Hardware (if available)
- Delivery and Installation (hardware (if available) and software)
- Testing
- Training
- Telephone support services
- Annual maintenance, warranty, and documentation
- Three-year (minimum) pre-paid maintenance
- Additional hardware and/or software (if necessary)
- Users Group Conference for two people (travel, lodging)
- Any other associated costs (i.e.: labor, travel, living expenses, etc.)
- Data Conversion Costs

E. Contract (software license)

Enclose a copy of your standard contract. Indicate any clauses that are conditional or non-negotiable.

Exceptions



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RFP # PTB-10-1210

Clearly specify all exceptions or deviations to the specifications for services, equipment, software, hardware, maintenance, or support and reference within the bid response. If modifications are necessary to comply with specifications, please detail and provide pricing.

Integration

It is understood that many vendors now consider the term “Integrated” to be seamlessly interchangeable with the term “Interfaced” because of the perception on the part of many buyers that integrated is better then interfaced. For the purposes of this RFP the terms are not to be interchanged.

System Growth

Describe the extent to which the proposed system software and hardware are expandable for future growth. Indicate any costs (approximate if necessary) that would be incurred for typical incremental expansion steps.

Warranty, Service, and Maintenance Agreements

The City of Brownsville desires a three year pre-paid maintenance agreement. The Offeror must provide a maintenance support plan that details the application software warranty and the software maintenance service that will be provided. The plan must specifically state what services are offered under the plan, what software is covered and for what period of time all items will be covered. The Offeror should include the maintenance plan proposed for the proposed hardware platform. Describe in detail (including cost) regarding warranties, service and/or maintenance agreements pertaining to this proposed system. * Vendor shall include a price quote for the fourth year maintenance and/or an option to purchase maintenance agreements on a annual basis. Support costs should include attendance by two Fire Department employees at the Offeror’s annual national users’ conference, including travel (flights for two people), conference fees, lodging and per diem. It must also include software support, error corrections, enhancements and customized on-site assistance per year. Describe the procedures for renewing the maintenance agreement after the initial three year period. The Offeror must maintain, at the Offeror’s site, a log of the Brownsville Fire Department’s software maintenance and enhancement activities relating to the proposed software. The vendor must tie the increase in support from year to year to a wage index. For example, the three year rolling average percentages increase in the wage index for computer programmers for the Mountain Census Division identified in the US Department of Labor Bureau’s labor statistics.



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RFP # PTB-10-1210

- Proposers shall provide maintenance agreement to include 1-800 call center support.
- Proposers shall provide maintenance agreement to include web site support.
- Proposers shall provide maintenance agreement to include newsletters, and implementation tips.
- Proposers shall continue to provide maintenance agreement coverage after the initial 3 year period.
- Proposers shall provide information on how many version upgrades has your company delivered in the past three years.

Software upgrades

The vendor will, from time to time, issue new releases of the licensed program to its customers generally, containing error corrections and enhancements. A copy of each new release **shall be provided without additional charge.** Reasonable assistance must be provided to help the customer install and operate each new release. The vendor shall maintain a Support Services Control Center capable of receiving reports of any software irregularities, and requests for assistance in use of the licensed program. The vendor shall be responsible for using all reasonable diligence in correcting verifiable and reproducible errors when reported. All of this at minimum must be included in the yearly maintenance/support costs. Describe the company's program update process.

- Does your company agree to provide version upgrades at no additional licensing cost?
- How often are updates sent to customers?
- How does your company make sure that it is aware of pending changes in Washington and Texas that might effect how the City reports to state and federal agencies?
- Do your software upgrades include changes mandated by the federal and state government agencies?
- Does your company agree to support at least two back levels of version upgrades?
- What is the current version for the proposed software?
- Based on history, what is the frequency and time interval for version upgrades?
- Will additional software licenses be required as the number of users grows?

Describe the additions and/or modifications required to the existing environment that would be necessary to install the proposed system. Include description and detailed pricing for all.



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RFP # PTB-10-1210

System Installation

Describe the software installation process. Detail the length of time required for delivery and installation and all cost that will be incurred.

Training

Training shall include at least the basic system classes onsite for each employee. In addition to the basic classes the vendor must provide at minimum one on-site class for each module. The vendor shall provide a description of each class including the maximum number of attendees allowed to attend. Train the trainer classes will not suffice. If train the trainer type of instruction will be quoted the vendor must make that very clear in their response to the RFP. All initial training for implementation must be done onsite by former public safety professionals (if applicable). The Offeror shall describe their training methodology and include a projected training plan for the Brownsville Fire Department. Training must be conducted on-site and must be flexible enough to accommodate personnel assigned to shift work, and may require some scheduling of training classes at night and on Saturdays. The Offeror should be able to provide pre and post on-site training visits to ensure successful implementation and training.

- Proposers shall include training on site “go live” support.
- Proposers shall provide on going training classes for Systems Administrators.
- Proposers shall provide regional training.
- Proposers shall provide formal classroom training at an off-site location, such as your corporate training center.

The Offeror should quote ongoing training support for a minimum of 40 on-site hours for second and third years.

File Conversion:

The proposal must include file conversion for any existing files that may required such.

The proposal Vendor should include the following information:

- A brief description of Vendor’s support offerings for file conversions.
- Vendor’s experience with file conversions in similar environments in terms of agency size, number of years of historical data, etc.
- A listing of vendor responsibilities with regard to file conversion.
- A listing of City of Brownsville responsibilities with regard to file conversion.
- Vendor’s experience with converting files
- Include at least three references of agencies where Vendor has completed file conversion.



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RFP # PTB-10-1210

The following information should be requested of vendors in the RFP to reasonably evaluate the vendor's ability to successfully complete the data conversion.

- Dedicated data conversion staff
- Data conversion process outline/summary
- Define the process used to clean or repair legacy data including a relative time line.
- Identify conversion cost as a stand alone item-fixed price
- Can conversion test data be available for training?
- Define the involvement required of the client's User and/or IT staff in the data conversion effort.

Customer Support

Describe your company's approach to customer support. Specify response time for a service call and any options available for support. Please detail all cost and any options available for support. Are there any guaranteed levels of service? How many service representatives are currently available for customer support in general?

Implementation Schedule

Describe your proposed implementation schedule to include Gantt charts outlining project mile stones and target dates.

Project Management

The Offeror shall describe their Project Management methodology and include a work plan describing the tasks and timeline involved in implementing their system. A projected schedule outlining the tasks to be completed will also be included with the Offeror's proposal. Offeror should include brief resumes for key personnel who will be responsible for project implementation.

Version Upgrade

The Offeror shall provide the City of Brownsville free of charge any Version upgrade or revision upgrade which would normally incur a cost to the customer if such release is marketed up to 180 days after go live date.

The Proposal Forms are to be completed on the supplied forms. The vendor may attach as many pages of supporting material as considered necessary.



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RFP # PTB-10-1210

TECHNICAL REQUIREMENTS

This section shall address detailed technical requirements as outlined below and Offeror's shall address each item in their response.

- A. The successful Offeror shall promptly provide a software solution for billing, collection and electronic care reporting (ePCR) for the Emergency Medical Services Division of the Brownsville Fire Department.
- B. Indicate, in detail, the Offeror's approach in providing services in the following three areas:
 1. Current Billing and Collections – The Offeror shall outline the current billing and collection process and report how the software integration will work between the City of Brownsville and collection agency.
 2. Delinquent Billing and Collections – The Offeror shall outline the delinquent billing and collection process and report how the software integration will work between the City of Brownsville and collection agency.
 3. Electronic Patient Reporting – The Offeror shall provide electronic patient reporting software that will interface with FDA-approved monitoring devices and the application will be a minimum Nemsis Silver Certified (or approved equal) and have passed certification prior to the proposal submittal date. Offeror shall completely specify the capabilities of the software proposed.



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RFP # PTB-10-1210

Evaluation Score Sheet

Ranking Date: _____

1. **Third Party Billing & Collection Software** *35 points maximum*
 1. Ease of Use (1-5 points) _____
 2. Functionality requirements (1-5 points) _____
 3. Product Appeal (1-5 points) _____
 4. Thoroughness of written Proposal (1-5 points) _____
 5. Level of System Integration (1-5 points) _____
 6. Conversion of old System into new proposed system (1-5 points) _____
 7. Multi Jurisdiction Data sharing capabilities (1-5 points) _____
(Cross Platform)

Pts.: _____

2. **Company Profile** *15 Points maximum*
 1. Company History / Experience (1-5 points) _____
(Public Safety specific)
 2. Company Stability (1-5 points) _____
 3. Company Growth in recent years (1-5 points) _____

Pts.: _____

3. **Warranty / Maintenance** *20 Points maximum*
 1. Product Enhancements (1-5 points) _____
 2. Support Methodology (1-5 points) _____
 3. Responsiveness of state and federal Mandated requirements (1-5 points) _____
 4. Remote (offsite) support capabilities (1-5 points) _____

Pts.: _____

4. **Delivery / Installation** *10 Points maximum*
 1. Implementation Methodology (1-5 points) _____
 2. Training Methodology (1-5 points) _____

Pts.: _____

5. **Price** *20 Points maximum*
 1. Cost vs. Value (1-5 points) _____
 2. Completeness of cost proposal (1-5 points) _____
 3. Training hours included in cost proposal (1-5 points) _____
 4. Total software purchase price (1-5 points) _____
to include a minimum of 3 year support/maintenance

Pts: _____

Total Points Scored: _____



REQUEST FOR PROPOSALS FOR PURCHASE OF THIRD PARTY SOFTWARE IMPLEMENTATION FOR BILLING, COLLECTION AND ELETRONIC PATIENT CARE REPORTING (ePCR) FOR THE EMERGENCY MEDICAL SERVICES DIVISION OF THE BROWNSVILLE FIRE DEPARTMENT
RFP # PTB-10-1210

METHOD OF AWARD

The City of Brownsville will enter into contract negotiations with the highest-ranked Respondent based on the combined scores of the written proposal, any oral presentation, any site visitations, and evaluation by and of approval of the City of Brownsville.

Note: Insufficient management experience and/or support services as determined by the City of Brownsville may be deemed as a cause for rejection of proposal.

It is the intent of this Request for Proposals to describe and ultimately make it possible for the City of Brownsville, Brownsville Fire Department, Emergency Management Division to purchase (installed) a THIRD PARTY SOFTWARE SOLUTION FOR BILLING, COLLECTION AND ELECTRONIC PATIENT CARE REPORTING (ePCR).

Factors to be considered during the evaluation process shall be:

- (1) Third Party Billing & Collection Software
- (2) Customer Service Resources / Company History
- (3) Warranty / Maintenance.
- (4) Delivery / Installation.
- (5) Cost.

Point Scale:	Factor (1)	1 to 35
	Factor (2)	1 to 15
	Factor (3)	1 to 20
	Factor (4)	1 to 10
	Factor (5)	1 to 20

The Third Party Billing & Collection Software to be selected and purchased by the City of Brownsville, Brownsville Fire Department shall be the Third Party Billing & Collection Software that, in the opinion of the City of Brownsville, Brownsville Fire Department is the "Best and Most Advantageous", in accordance with Texas Local Government Code, **Article 252.042** Request for Proposals for High Technology Procurement. **The City of Brownsville Fire Department's decision shall be final.**

SELECTION AND AWARD PROCESS



REQUEST FOR PROPOSALS FOR PURCHASE OF THIRD PARTY SOFTWARE IMPLEMENTATION FOR BILLING, COLLECTION AND ELETRONIC PATIENT CARE REPORTING (ePCR) FOR THE EMERGENCY MEDICAL SERVICES DIVISION OF THE BROWNSVILLE FIRE DEPARTMENT
RFP # PTB-10-1210

1. Responses to this RFP will be reviewed by an evaluation committee, which may include senior management representatives, a financial officer, and/or an independent consultant (if necessary). A short list of firms will be identified and may be interviewed by the evaluation committee.
2. Selection shall be based on the evaluation factors published in this RFP. After the evaluation committee makes its initial selection, it shall proceed to negotiate a contract at a fair and reasonable price.
3. If the City is unable to negotiate a satisfactory contract with the most highly qualified person or firm, the City shall formally end negotiations with that person or firm and begin negotiations with the second most highly qualified person or firm.
4. Negotiations shall be undertaken in this sequence until a contract is made. The evaluation committee may allow proposal revisions after submission in order to obtain the best final proposal. Following the interviews and negotiations, the evaluation committee will recommend a contractor to the City of Brownsville. The City Commission will make the final selection of the contractor based on the evaluation committee's recommendation and whether the qualified Proposer's proposal is determined to be the most advantageous to the City, considering the evaluation factors set forth in this RFP.
5. No individual of any using department has the authority to legally and/or financially commit the City to any contract or agreement for goods or services.

A review committee will be formed to review the proposals submitted. The committee will rank the proposals and firms, with consideration for those items mentioned above. After ranking the proposals submitted, the committee will review the Cost Element (fee Structure) of the top two or three Firm's. If, after review and evaluation of the proposer's requirements and Cost Element (fee Structure), the committee determines that oral presentations would be beneficial, it will schedule these with the top two or three proposers; the committee will re-evaluate these firms for final selection. A chief contact person for the firm who has the ability to fully answer all question regarding their proposal, will be expected to attend any oral presentation scheduled. The City of Brownsville reserves the right to award a contract without conducting any interviews.



REQUEST FOR PROPOSALS FOR PURCHASE OF THIRD PARTY SOFTWARE IMPLEMENTATION FOR BILLING, COLLECTION AND ELETRONIC PATIENT CARE REPORTING (ePCR) FOR THE EMERGENCY MEDICAL SERVICES DIVISION OF THE BROWNSVILLE FIRE DEPARTMENT
RFP # PTB-10-1210

PROPOSAL TRANSMITTAL LETTER MINIMUM REQUIREMENTS

TO: Mr. Roberto C. Luna, Jr.
Purchasing & Contract Services Director
City of Brownsville
PO Box 911, 1001 E. Elizabeth Street, First Floor, Suite 101
Brownsville, TX 78522-0911

SUBJECT: REQUEST FOR PROPOSALS THIRD PARTY SOFTWARE IMPLEMENTATION FOR BILLING, COLLECTIONS AND ELECTRONIC PATIENT CARE (ePCR) FOR THE EMERGENCY MEDICAL SERVICES DIVISION OF THE BROWNSVILLE FIRE DEPARTMENT

The attached proposal is submitted by (name of Respondent) in response to the City of Brownsville, State of Texas, Request for Proposal Number PTB-10-1210. All terms and conditions of the RFP have been acknowledged by the undersigned, an authorized, binding representative of

Authorized Signature

Date



REQUEST FOR PROPOSALS FOR PURCHASE OF THIRD PARTY SOFTWARE IMPLEMENTATION FOR BILLING, COLLECTION AND ELETRONIC PATIENT CARE REPORTING (ePCR) FOR THE EMERGENCY MEDICAL SERVICES DIVISION OF THE BROWNSVILLE FIRE DEPARTMENT
RFP # PTB-10-1210

Protest Procedure:

The protest must outline the specific portion of the specification or RFP procedure that had been violated.

Prospective proposers whose direct economic interest would be affected by the award of a contract or by failure to award a contract may file a protest. The purchaser (City of Brownsville) will consider all protests requested in a timely manner regarding the award of a contract, whether submitted before or after an award. All protests are to be submitted in writing to: Roberto C. Luna, Purchasing/Contracting Director, City of Brownsville Purchasing & Contract Services Department, City Hall, 1001 E. Elizabeth St., First Floor, Suite 101 Brownsville, TX 78520. Protest submissions should be concise, logically arranged, and clearly state the grounds for protest. Protest must include the following information:

- (A) name, address, and telephone number of protestor,
- (B) identification of contract solicitation number,
- (C) a detailed statement of the legal and factual grounds of the protest, including copies of relevant documents, and
- (D) a statement as to what relief is requested.

Protest must be submitted to the City of Brownsville Purchasing & Contract Services Department in accordance with these procedures and time requirements must be complete and contain all issues that the protestor believes relevant.

In the procedure outline below, the Purchasing/Contracting Director is considered to be the Contracting Officer.

Protest Before Opening:

Proposal protests alleging restrictive specifications or improprieties which are apparent prior to the proposal deadline or receipt of proposals must be submitted in writing to the Contracting Officer at the address above and must be received at least seven (7) days prior to the proposal deadline or closing date for receipt of proposals. If the written protest is not received by the time specified proposals may be received and award made in the normal manner unless the Contracting Officer determines that remedial action is required. Oral protest not followed up by a written protest will be disregarded. The Contracting Officer may request additional information from the appealing party and information or responses from other proposers, which shall be submitted to the Contracting Officer not less than ten (10) days after the date of the City of Brownsville's request. So far as practicable, appeals will be decided based on the written appeal, information and written responses submitted by the appealing party and other proposers. In failure of any party to timely respond to a request form information, it may be deemed by the purchaser that such party does not desire to participate in the proceeding, does not contest the matter, or does not desire to submit a response, and in such case, the protest will proceed



REQUEST FOR PROPOSALS FOR PURCHASE OF THIRD PARTY SOFTWARE IMPLEMENTATION FOR BILLING, COLLECTION AND ELETRONIC PATIENT CARE REPORTING (ePCR) FOR THE EMERGENCY MEDICAL SERVICES DIVISION OF THE BROWNSVILLE FIRE DEPARTMENT
RFP # PTB-10-1210

and will not be delayed due to the lack of response. Upon receipt and review of written submissions and any independent evaluation deemed appropriate by the purchaser, the Contracting Officer shall either (a) render a decision, or (b) at the sole election of the Contracting Officer, conduct an informal hearing at which the interested parties will be afforded the opportunity to present their respective positions and facts, documents, justification, and technical information in support thereof. Parties may, but are not required to, be represented by counsel at the informal hearing, which will not be subject to formal rules of evidence or procedures. Following the informal hearing, if one is held, the Contracting Officer will render a decision, which shall be final, and notify all interested parties thereof in writing but no later than ten (10) days from the date of the informal hearing.

Protest After Opening/Prior to Award:

Proposal protests against the making of an award by the purchaser must be submitted in writing to the Contracting Officer and received within seven (7) days of the award by the purchaser. Notice of the protest and the basis thereto will be given to all proposers. In addition, when a protest against the making of an award by the purchaser is received and it is determined to withhold the award pending disposition of the protest, the proposers whose proposals might become eligible for award shall be requested, before the expiration of the time for acceptance, to extend or to withdraw the proposal. Where a written protest against the making of an award is received in the time period specified, award will not be made prior to seven (7) days after resolution of the protest unless the purchaser determines that:

- (a) the items to be purchased are urgently required
- (b) delivery or performance will be unduly delayed by failure to make an award promptly, or
- (c) failure to make an award will otherwise cause undue harm to City of Brownsville or the federal government.

Protest After Award:

In instances where the award has been made, the Contractor shall be furnished with the notice of protest and the basis thereof. If the contractor has not executed the contract as of the date of the protest is received by the City of Brownsville; the execution of the contract will not be made prior to seven (7) days after resolution of the protest unless the City of Brownsville determines that:

- (a) the items to be purchased are urgently required
- (b) delivery or performance will be unduly delayed by failure to make an award promptly, or
- (c) failure to make an award will otherwise cause undue harm to the City of Brownsville or the federal government.



REQUEST FOR PROPOSALS FOR PURCHASE OF THIRD PARTY SOFTWARE IMPLEMENTATION FOR BILLING, COLLECTION AND ELETRONIC PATIENT CARE REPORTING (ePCR) FOR THE EMERGENCY MEDICAL SERVICES DIVISION OF THE BROWNSVILLE FIRE DEPARTMENT
RFP # PTB-10-1210

FORM FOR PROPOSAL DEVIATIONS

The following form shall be completed for each condition, exception, reservation or understanding (i.e., Deviations) in the proposal according to “Conditions, Exceptions, Reservations and Understandings”.

Deviations # _____ Offeror : _____

Solicitation Ref: _____ Page: _____ Section: _____

Complete Description of Deviations: _____

Rationale (Pros & Cons): _____



Restrictions on Lobbying Activity

A. Prohibited Contacts During Contract Evaluation

A vendor/contractor or a vendor's/contractor's agent/representative is prohibited from contacting city officials, including elected officials, and employees regarding a proposed contract from the time a Request for Proposal (RFP), a Request for Statements of Qualifications (RFQ-SOQ), a Bid Solicitation (IFB) or other solicitation has been released until the contract has been acted on by the City Commission. If contact is required, such contact will be done in accordance with procedures incorporated into the solicitation document. Violation of this provision by contractors, respondents or their agents, including lobbyists, may lead to disqualification of the respondent's offer.

B. A Lobbyists or Vendor/ Contractor May Not Place City Official Under Personal Obligation

A Lobbyist or a Vendor/Contractor or any of their agents may not do any act or refrain from any act for the express purpose and intent of placing any city official under personal obligation to the Lobbyist or Vendor/ Contractor.

C. False Statements

A lobbyist or the vendor/contractor or any of their agents/representatives cannot intentionally or knowingly make any false or misleading statement of fact to any city official, or cause a copy of a document with false information to be received by an official without notifying the official in writing of the truth. Likewise, a registrant who learns that a statement in a registration form or activity report during the previous 3 years is false must correct that statement within 30 days by written notification to the Office of the City Secretary.

D. Use of False Identification

A lobbyist or the vendor/contractor or any of their agents/representatives cannot communicate with a city official in the name of any fictitious person or in the name of any real person, without that person's consent.

E. Improper Influence

A lobbyist or the vendor/contractor or any of their agents/representatives cannot cause or influence the introduction of any ordinance, resolution, appeal, application, petition, nomination, or amendment for the purpose of later being employed as a lobbyist to secure its granting, denial, confirmation, rejection, passage, or defeat.

F. Improper Representation

A lobbyist or the vendor/contractor or any of their agents/representatives cannot represent that the person can control or obtain the vote or action of any city official.

Disclosures and Requirements for City Vendors/Contractors



REQUEST FOR PROPOSALS FOR PURCHASE OF THIRD PARTY SOFTWARE IMPLEMENTATION FOR BILLING, COLLECTION AND ELETRONIC PATIENT CARE REPORTING (ePCR) FOR THE EMERGENCY MEDICAL SERVICES DIVISION OF THE BROWNSVILLE FIRE DEPARTMENT
RFP # PTB-10-1210

Lobbyists are often retained for the purpose of assisting vendor/contractor seeking to do business with the city. The standards of conduct applicable to city contractors or other vendor/contractor of lobbyists are discussed below.

A. Prohibited Contacts During Contract Evaluation

A vendor/contractor or a vendor's/contractor's agent is prohibited from lobbying activities with city officials, including elected officials, and employees regarding a proposed contract from the time a Request for Proposal (RFP), a Request for statements of Qualifications (RFQ-SOQ), a Bid Solicitation (IFB) or other solicitation has been released until the contract is posted as a City Commission agenda item. If contact is required, such contact will be done in accordance with procedures incorporated into the solicitation document. Violation of this provision by respondents or their agents, including lobbyists, may lead to disqualification of the respondent's offer. There is a parallel no-contact provision for lobbyists and their agents.

B. The City's Discretionary Contracts Disclosure Form

When seeking a discretionary^{3[2]} city contract, the contractor must submit a form disclosing:

- the identity of all parties to the contract;
- subcontractors;
- partners, parent or subsidiary business entities of any party to the contract;
- any lobbyist or public relations firm that has been employed for a purpose related to the contract.

The vendor/contractor must also disclose all political contributions^{4[3]} totaling more than \$100 made by the parties or the other individuals or entities listed on the form made directly or indirectly to:

- any current or former member of City Commission, including the Mayor;
- any candidate for City Commission, including the Mayor;
- any political action committee (PAC) that contributes to City Commission elections.

Indirect contributions include contributions made by an individual's spouse or by the officers, owners, attorneys, or registered lobbyists of the entity. Indirect contributions do not include contributions by owners of a business entity who hold less than 5% of the fair market value or voting stock of the entity. If a publicly traded corporation seeks to contract with the city, it will not be required to list contributions made by its shareholders whose holdings are less than 5%.

C. Chapter 176 of the Local Government Code

Effective January 1, 2006, Chapter 176 of the Local Government Code requires all vendors or those who seek to contract for the sale or purchase of property, goods, or services with a local governmental entity to submit a completed "conflict of interest



REQUEST FOR PROPOSALS FOR PURCHASE OF THIRD PARTY SOFTWARE IMPLEMENTATION FOR BILLING, COLLECTION AND ELETRONIC PATIENT CARE REPORTING (ePCR) FOR THE EMERGENCY MEDICAL SERVICES DIVISION OF THE BROWNSVILLE FIRE DEPARTMENT
RFP # PTB-10-1210

questionnaire” with the Office of the City Secretary within seven (7) days after the person:

- 1) begins contract discussions or negotiations; or
- 2) submits an application, response to a request for proposal or bids, correspondence, or another writing related to a potential agreement with the local governmental entity.

The questionnaire requires the vendor/contractor or contract seeker to disclose business or employment relationships with Commissioners, Mayor and the City Manager. The Texas Ethics Commission is responsible for drafting the questionnaire and a link to the form on the Texas Ethics Commission website is posted on the “Forms” page of the city’s ethics webpage. It is subject to change and anyone subject to the requirement should consult the TEC website to obtain the most up-to-date form.

Violation of Chapter 176 of the Local Government Code is a class C misdemeanor. Please consult your own legal counsel for questions about compliance.

D. Political Contribution Prohibition

Any person or company official acting as a legal signatory for a proposed “high-profile” city contract cannot make a political contribution to any Commissioner or candidate from the time a Request for Proposal (RFP), Request for Statements of Qualifications (RFQ-SOQ) or Invitation for Bids (IFB) is issued or from the time negotiations or discussions for a contract for which no competitive solicitation begins until thirty (30) days after the contract is awarded.

The designation of “high-profile” is assigned in accordance with the City of Brownsville Purchasing Policy Manual.

1 City Official – the Mayor, members of the City Commission, City Manager, Assistant City Managers, Department and Division Heads, and Municipal Court Judge of the City of Brownsville.

2 “Discretionary contract” means any contract other than those which by law must be awarded on a low or high qualified bid process. They do not include contracts subject to Section 252.022(a)(7) of the Texas Local Government Code or those contracts not involving an exercise of judgment or choice.

3 Political contributions include both campaign and officeholder contributions.

4. “High-Profile”- A designation of profile assessment, based on contract value, level of community interest, non-competitive acquisition, and contract complexity.



REQUEST FOR PROPOSALS FOR PURCHASE OF THIRD PARTY SOFTWARE IMPLEMENTATION FOR BILLING, COLLECTION AND ELETRONIC PATIENT CARE REPORTING (ePCR) FOR THE EMERGENCY MEDICAL SERVICES DIVISION OF THE BROWNSVILLE FIRE DEPARTMENT
RFP # PTB-10-1210

GENERAL INFORMATION REQUIRED FROM ALL BIDDERS

The undersigned agrees, if this bid is accepted, to furnish any and all items/materials upon which prices are offered, at the price(s) and upon the terms and conditions contained in the Specifications. The period for acceptance of this Bid Proposal will be thirty (30) calendar days unless a different period is noted by the bidder.

The undersigned affirms that they have read and do understand the specifications and any attachments contained in this bid package.

Date: _____

COMPANY NAME: _____

AUTHORIZED REPRESENTATIVE: _____

TITLE: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

TELEPHONE NO: _____ FAX NO. _____



CITY OF BROWNSVILLE DISCLOSURE OF INTERESTS

City of Brownsville, Texas requires all persons or firms seeking to do business with the City to provide the following information. Every question must be answered. If the question is not applicable, answer with "NA." Corporations whose shares are publicly traded and listed on national or regional stock exchanges or over-the-counter markets may file a current Securities and Exchange Commission Form 10-K with the City in lieu of answering the questions below. See reverse side for definitions.

FIRM NAME: _____

STREET: _____

FIRM is: 1. Corporation () 2. Partnership () 3. Sold Owner ()
4. Association () 5. Other () _____

DISCLOSURE QUESTIONS

If additional space is necessary, please use the reverse side of this page or attach separate sheet.

1. State the names of each "employee" of the City of Brownsville having an "ownership interest constituting 10% or more of the voting stock or shares of the business entity or ownership of \$2,500 or more of the fair market value of the business entity or employed by the above named "firm."

Name	Title	Department

2. State the name of each "official" of the City of Brownsville having an "ownership interest" constituting 10% or more of the ownership in the above named "firm", or employed by the above named "firm."

Name	Title	Department

3. State the names of each "board member" of the City of Brownsville having an "ownership interest" constituting 10% or more of the ownership in the above named "firm", or employed by the above named "firm."

Name	Board, Commission, or Committee

CERTIFICATE

I certify that all information provided is true and correct as of the date of this statement, that I have not knowingly withheld disclosure of any information requested; and that supplemental statements will be promptly submitted to the City of Brownsville, Texas as changes occur.

Certifying Person: _____ Title: _____
(Type or Print)

Signature of Certifying Person: _____ Date: _____



REQUEST FOR PROPOSALS FOR PURCHASE OF THIRD PARTY SOFTWARE IMPLEMENTATION FOR BILLING, COLLECTION AND ELETRONIC PATIENT CARE REPORTING (ePCR) FOR THE EMERGENCY MEDICAL SERVICES DIVISION OF THE BROWNSVILLE FIRE DEPARTMENT
RFP # PTB-10-1210

DEFINITIONS

The following definitions of terms should be used in answering the questions set forth below:

- a. **“Board member.”** A member of any board, commission, or committee appointed by the City Commission of the City of Brownsville, Texas.
- b. **“Employee.”** Any person employed by the City of Brownsville, Texas either on a full or part-time basis, but not as an independent contractor.
- c. **“Firm.”** Any entity operated for economic gain, whether professional, industrial or commercial, and whether established to produce or deal with a product or service, including but not limited to, entities operated in the form of sole proprietorship, as self-employed person, partnership, corporation, joint stock company, joint venture, receivership or trust, and entities which for purposes of taxation are treated as non-profit organizations.
- d. **“Official.”** The Mayor, members of the City Commission, City Manager, Assistant City Managers, Department and Division Heads, and Municipal Court Judge of the City of Brownsville, Texas.
- e. **“Ownership interest.”** Legal or equitable interest, whether actually or constructively held, in a firm, including when such interest is held through an agent, trust, estate or holding entity. “Constructively held” refers to holdings or control established through voting trusts, proxies, or special terms of venture of partnership agreements.”

**PLEASE FILL IN INFORMATION NEEDED IN QUESTIONNAIRE AND SUBMIT TO:
THE CITY OF BROWNSVILLE
PURCHASING DEPARTMENT
P. O. BOX 911
BROWNSVILLE, TEXAS 78520**



REQUEST FOR PROPOSALS FOR PURCHASE OF THIRD PARTY SOFTWARE IMPLEMENTATION FOR BILLING, COLLECTION AND ELETRONIC PATIENT CARE REPORTING (ePCR) FOR THE EMERGENCY MEDICAL SERVICES DIVISION OF THE BROWNSVILLE FIRE DEPARTMENT
RFP # PTB-10-1210

VENDOR ACKNOWLEDGMENT FORMS
CITY OF BROWNSVILLE
NON-COLLUSIVE BIDDING CERTIFICATION

I/We have read instructions to bidder and specifications. My/Our bid conforms with all bid specifications, conditions, and instructions as outlined by *CITY OF BROWNSVILLE*. Signing the Acknowledgment Form confirms that our company will enter into a binding contract with CITY OF BROWNSVILLE for item(s) awarded to our company. I/We have read instructions to bidder and specifications.

The undersigned Bidder, by signing and executing this bid, certifies and represents to the CITY OF BROWNSVILLE that Bidder has not been offered, conferred or agreed to confer any pecuniary benefit, as defined by §1.07(a)(6) of the Texas Penal Code, or any other thing of value as consideration for the receipt of information or any special treatment or advantage relating to this bid; the Bidder also certifies and represents that Bidder has not offered, conferred or agreed to confer any pecuniary benefit or other things of value as consideration for the recipient's decision, opinion, recommendation, vote or other exercise of discretion concerning this bid; the Bidder certifies and represents that Bidder has neither coerced nor attempted to influence the exercise of discretion by any officer, trustee, agent of employee of the CITY OF BROWNSVILLE concerning this bid on the basis of any consideration not authorized by law; the Bidder also certifies and represents that Bidder has not received any information not available to other bidders so as to give the undersigned a preferential advantage with respect to this bid; the Bidder further certifies and represents that Bidder has not violated any state, federal or local law, regulation or ordinance relating to bribery, improper influence, collusion or the like and that Bidder will not in the future offer, confer, or agree to confer any pecuniary benefit or other thing of value to any officer, trustee, agent or member of the CITY OF BROWNSVILLE in return for the person having exercised the person's official discretion, power or duty with respect to this bid; the Bidder certifies and represents that it has not now and will not in the future offer, confer, or agree to confer a pecuniary benefit or other thing of value to any officer, trustee, agent or member of CITY OF BROWNSVILLE in connection with information regarding this bid, the submission of this bid, the award of this bid or the performance, delivery or sale pursuant to this bid.

Date: _____

Company Name: _____

Signature : _____

Title: _____

Note: This form must be filled in and submitted with the sealed proposal.



CERTIFICATION FORM

A) COMPLIANCE WITH REQUIREMENTS FOR THE PARTICIPATION OF DISADVANTAGED BUSINESS ENTERPRISES (DBE's)

The bidder hereby certifies that it will not discriminate on the basis or race, color, national origin, or sex in the performance of this contract. The requirements of 49 CFR Part 26 and U.S. DOT-approved Disadvantage Business Enterprise (DBE) program are incorporated in this contract by reference.

B) DEBARMENT, SUSPENSION, AND OTHER INELIGIBILITY AND VOLUNTARY EXCLUSION LOWER TIER COVERED TRANSACTIONS

The bidder certifies that neither the bidder, its third party subcontractors, nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

C) CERTIFICATION REGARDING RESTRICTIONS ON LOBBYING

The bidder certifies that no Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

SIGNATURE _____

TITLE _____

COMPANY _____

DATE _____

State of _____, County of _____

Subscribed and sworn to before me this _____ day of _____, 20_____.

Notary Public _____

My Appointment Expires: _____



REQUEST FOR PROPOSALS FOR PURCHASE OF THIRD PARTY SOFTWARE IMPLEMENTATION FOR BILLING, COLLECTION AND ELETRONIC PATIENT CARE REPORTING (ePCR) FOR THE EMERGENCY MEDICAL SERVICES DIVISION OF THE BROWNSVILLE FIRE DEPARTMENT
RFP # PTB-10-1210

TxDOT – DBE Business Forms

<http://www.fta.dot.gov/index.html>

http://www.fta.dot.gov/funding/apply/grants_financing_6018.html

A. DBE Certification

The RESPONDER complies with 49 CFR 26.49 regarding the transit vehicle manufacturer's overall DBE goal.

<http://www.osdbu.dot.gov/>

<http://www.osdbu.dot.gov/DBEProgram/index.cfm>

The South Central Texas Regional Certification Agency (SCTRCA) is a non-profit corporation that represents several public entities in the South Texas area. These entities are committed to enhancing participation for disadvantaged, minority and woman owned businesses in public/government contracting and purchasing activities.

Visit web site link for more information: <http://www.sctrca.org/>



REQUEST FOR PROPOSALS FOR PURCHASE OF THIRD PARTY SOFTWARE IMPLEMENTATION FOR BILLING, COLLECTION AND ELETRONIC PATIENT CARE REPORTING (ePCR) FOR THE EMERGENCY MEDICAL SERVICES DIVISION OF THE BROWNSVILLE FIRE DEPARTMENT
RFP # PTB-10-1210

HISTORICALLY UNDERUTILIZED BUSINESSES SUBMITTAL REQUIREMENTS:

It is the policy of the City of Brownsville Purchasing & Contract Services Department to promote and encourage contracting and subcontracting opportunities for Historically Underutilized Businesses (HUB) in all contracts. Accordingly, the Purchasing & Contract Services Department has adopted the State of Texas Statewide HUB Program, administered by the Texas Building and Procurement Commission. If the Purchasing & Contract Services Department determines that subcontracting opportunities are probable, then a HUB Subcontracting Plan is a required element of the contract.

Please follow the following link and choose Cameron County to run a HUB search.

<http://www.window.state.tx.us/procurement/cmb/cmbhub.html>

Centralized Master Bidders List (CMBL) & Historically Underutilized Business (HUB) Search

Search:
 CMBL only, HUBs on CMBL, HUBs not on CMBL
 HUB Mentor Protege, All Vendors

Vendor ID: ?
Vendor Number: ?
Vendor Name: begins with Name: ?
Include Inactive Vendors: ? **Small Businesses Only:** Yes, No

Selection 1: Class Code: Item: District:
Selection 2: Class Code: Item: District:
Selection 3: Class Code: Item: District: ?
[Class Code](#) | [Item Code](#) | [District](#)

Texas County: Cameron
City: begins with
Zip: begins with
Sort by: City
Output as: Detail List
Results: return all matches

Output may contain coded information in Hub Status and Reason Off CMBL

[Click this Help icon for information and tips on generating search lists and files](#)

Related Links
[CMBL Registration](#)
[HUB Directory](#)
[HUB Mentor Protege Agreement Listing](#)
[Excluded Parties List System Search](#)
[Debarred Vendors List](#)

Texas Online | Statewide Search from the Texas State Library | State Link Policy | Texas Homeland Security
 Susan Combs, Texas Comptroller • Window on State Government • Contact Us
 Privacy and Security Policy | Accessibility Policy | Link Policy | Public Information Act | Compact with Texans

END OF PROPOSAL