



**TERM CONTRACT FOR TEMPORARY EMPLOYMENT SERVICES
FOR THE CITY OF BROWNSVILLE**

BID # PTE-12-1210

Addendum # 2

Bid Opening: May 19, 2010 @ 4:00pm

**City of Brownsville
Purchasing/Contracting Department**

ADDENDUM # 2

**Request for Proposals
for a Term Contract
for Temporary Employment Services
for the City of Brownsville**

Bid # PTE-12-1210

ACKNOWLEDGEMENT OF RECEIPT

Please fax this page upon receipt

Please fill in the requested information below as acknowledgment that *you have received the* Addendum noted above. If your firm is interested in participating, this sheet must be completed and returned or faxed to:

Mr. Roberto C. Luna
Purchasing Director - City of Brownsville - P.O. Box 911
City Hall 1001 E. Elizabeth St., First Floor, Suite 101
Brownsville, Texas 78520
Phone: (956) 548-6081 Fax: (956) 546-2711
Email: purchasing@cob.us

Name of Firm: _____

Address: _____

City, State _____ Zip: _____

Telephone Number: _____ Fax Number: _____

e-mail: _____

() **YES**, Our Company does have an interest in responding.

() **NO**, Our Company does not have an interest in responding.

Name: (Print) _____

Title: _____

Signature: _____

Date: _____



**TERM CONTRACT FOR TEMPORARY EMPLOYMENT SERVICES
FOR THE CITY OF BROWNSVILLE**

BID # PTE-12-1210

Addendum # 2

Bid Opening: May 19, 2010 @ 4:00pm

ADDENDA: The undersigned hereby acknowledges receipt of the following addenda to the Specifications, all of the provisions and requirements of which Addenda have been taken into consideration in the preparation of the foregoing proposal.

1.- Changes have been made to the Specifications:

Original:

**Proposal Due Date: May 12, 2010
Proposal Due Time: 4:00 p.m.**

Revision:

**Proposal Due Date: May 19, 2010
Proposal Due Time: 4:00 p.m.**



**TERM CONTRACT FOR TEMPORARY EMPLOYMENT SERVICES
FOR THE CITY OF BROWNSVILLE**

BID # PTE-12-1210 Addendum # 2 Bid Opening: May 19, 2010 @ 4:00pm

COST PROPOSAL

This section shall address detailed Cost Proposal as outlined in the RFP package.

Vendor Name: _____ Date: _____

Maintenance Worker I
Code 9015 - Building Operations \$ _____ Hourly Rate

Please provide Maintenance Worker I Hourly Rate in words:

Maintenance Worker I
Code 42 Landscaping – Beautification of
Roadside \$ _____ Hourly Rate

Please provide Maintenance Worker I Hourly Rate in words:

Maintenance Worker I
Code 7590 – Refuse Reduction (Landfill) \$ _____ Hourly Rate

Please provide Maintenance Worker I Hourly Rate in words:

Maintenance Worker I
Code 5474 – Painting – Stripes on Parking Lots \$ _____ Hourly Rate

Please provide Maintenance Worker I Hourly Rate in words:

Maintenance Worker I
Code 5506 – Streets and Roads \$ _____ Hourly Rate

Please provide Maintenance Worker I Hourly Rate in words:

Maintenance Worker I
Code 5213 – Concrete Construction NOC \$ _____ Hourly Rate

Please provide Maintenance Worker I Hourly Rate in words:





**TERM CONTRACT FOR TEMPORARY EMPLOYMENT SERVICES
FOR THE CITY OF BROWNSVILLE**

BID # PTE-12-1210 Addendum # 2 Bid Opening: May 19, 2010 @ 4:00pm

COST PROPOSAL

This section shall address detailed Cost Proposal as outlined in the RFP package.

Vendor Name: _____ Date: _____

Administrative Technician I \$ _____ Hourly Rate

Please provide Administrative Technician I Hourly Rate in words:

Fiscal Technician I \$ _____ Hourly Rate

Please provide Fiscal Technician I Hourly Rate in words:

Equipment Operator I \$ _____ Hourly Rate

Please provide Equipment Operator I Hourly Rate in words:

- Quoted rates should include all operating costs, mark-ups and Workman's Compensation.
- Codes included are related to standard Workman's Compensation Code.

The price will remain firm/fixed for the initial contract period and may be adjusted in accordance with United States Department of Labor Standards.

Submitted,

(Name of Bidder)

(Signature)

(Print)

Date



**TERM CONTRACT FOR TEMPORARY EMPLOYMENT SERVICES
FOR THE CITY OF BROWNSVILLE**

BID # PTE-12-1210 Addendum # 2 Bid Opening: May 19, 2010 @ 4:00pm

EQUIPMENT OPERATOR I

The purpose of the class is to operate equipment necessary in the maintenance, repair and upkeep of city facilities. The class is responsible for routine maintenance procedures, safe and effective loading and operation and storage. The class works according to set procedures under direct supervision.

Operates specialized equipment, machinery or vehicles, such as heavy construction vehicles, trucks with hydraulic pumping equipment, pressure sprayers, paving equipment, jackhammers, backhoes or cranes.

Operates light equipment and tools, such as blowers, edging tools, sprayers, shovels, rakes, and brooms.

Removes debris, litter, earth, or pavement; loads material into truck; locates and excavates underground structures or pipelines; sets poles; clears land or mows grassy areas, such as parks, playgrounds, medians, roadsides, and hillsides.

Installs new structures, equipment or parts such as pipes, fittings, meters and hydrants.

Inspects equipment to ensure safe operation.

Performs preventive maintenance on all equipment and tools.

Assembles and loads equipment, tools, materials and supplies according to daily work assignments.

Follows established safety rules and regulations for the safe operation of equipment and machinery; reports accidents, equipment breakage and unsafe conditions to a supervisor.

Completes routine forms or reports.

Performs related tasks as necessary.

Requires comparing or inspecting items against a standard

Requires performing basic addition and subtraction, such as measuring.

Requires reading basic sentences, instructions, or work orders; writing simple sentences and completing uncomplicated job forms; speaking sentences using basic grammar.

Requires manual or technical tasks prescribed by standard practices, but which may require computation, several procedures, and independent judgment with obvious choices; requires normal attention for accurate results.

Requires being responsible for guiding others, requiring a few decisions affecting a few co-workers; works in a stable environment with clear and uncomplicated written/ oral instructions, but with some variations from the routine.

Requires light to medium work that involves walking or standing virtually all of the time, exerting between 20 and 50 pounds of force on a recurring basis, considerable skill, adeptness and speed in the use of the fingers, hands or limbs in tasks involving close tolerances or limits of accuracy.

The job risks exposure to dusts and pollen, extreme heat and/ or cold, wet or humid conditions, extreme noise levels, vibration, fumes and/ or noxious odors, traffic, moving machinery, and electrical shock.

List of Machinery Used by Equipment Operator I
1. Backhoe
2. Single Axle Dump Truck
3. Pneumatic Roller
4. Water Truck
5. Bush hogs